

The background features a dark blue gradient with a starry space pattern. On the left side, there are several circular gauges or progress indicators. One large gauge has a scale from 140 to 260 in increments of 10. Other smaller gauges are scattered around, some with dashed lines and arrows indicating direction. The overall aesthetic is technical and futuristic.

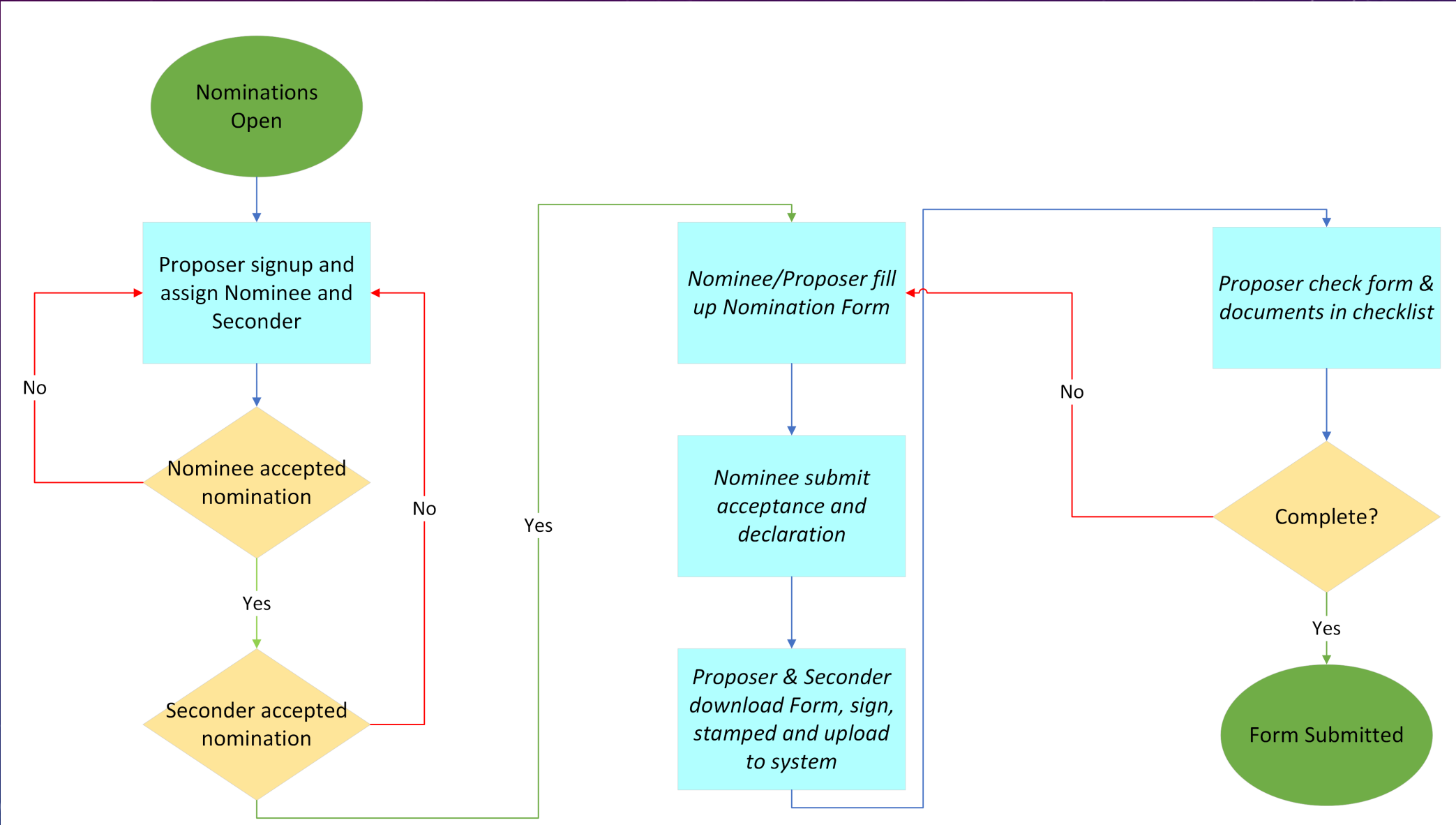
BEM AWARDS – USER MANUAL

FOR **NOMINEE** ONLY

SYSTEM OVERVIEW



FLOW CHART OVERVIEW




MENU OVERVIEW

DASHBOARD & SUMMARY

 Dashboard

 Nomination Form

MAIN MENU

 Nominee 

 Basis for Nomination

 Nominee Acceptance & Declaration

PERSONNEL

 Logout

Menu	Function
Dashboard	Able to view current application status
Nomination Form	Able to view current application form
Nominee	
-Nominee Personal Details	Able to view and edit Nominee personal details
-Nominee Contact Details	Able to view and edit Nominee contact details
Basis for Nomination	Able to view and edit Nominee application form
Nominee Acceptance & Declaration	Able to edit and submit Nominee's declaration

STEP 1: SIGNUP

Nomination Invitation



Board of Engineers Malaysia
To

Attachments

Congratulations!! You are selected as nominee for Anugerah Tokoh Kejuruteraan Negara.

To accept this invitation click this link to register [link](#)

Proposer will assign a **Nominee** and the **Nominee** will receive an email like the above
Nominee could choose to decline the invitation or accept it by clicking the link

Sign in - BEM Nomination x +

awards.bem.org.my/index.php/Login/createUser2

☆ 👤 🏠 Incognito

AWARDS NOMINATION

TOKOH MUDA KEJURUTERAAN NEGARA 2023

Nominee Sign Up

Please fill the details form to register.

TITLE	NAME *
<input type="text"/>	<input type="text"/>
MYKAD NO. *	PE/PEPC REGISTRATION NO. (IF ANY)
<input type="text"/>	<input type="text"/>
DESIGNATION/POSITION	NAME OF ORGANISATION
<input type="text"/>	<input type="text"/>
Password *	Confirm Password
<input type="text"/>	<input type="text"/>
EMAIL *	MOBILE
<input type="text"/>	<input type="text"/>

Have an account? [Login](#)

The link will direct **Nominee** to the sign-up page, **applicable** for **Nominee** only

Dashboard

awards.bem.org.my/index.php/Dashboard

Incognito

Hi, demonominee

Dashboard

Congratulations!!!

You're now login as NOMINEE for Anugerah Tokoh Muda Kejuruteraan Negara 2023

Fill in the nominee details

1. Fill in the personal and contact details
2. Provide all related information for nomination basis for section A, B, C, D and E.
3. Ensure that all information provided are correct before checked the declaration box.

DASHBOARD & SUMMARY

- Dashboard
- Nomination Form

MAIN MENU

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Upon successful sign-up, **Nominee** could log in and be greeted by the page above

STEP 2: FILL UP THE NOMINATION FORM



Dashboard

awards.bem.org.my/index.php/UserNominee/nominee_personal

Incognito

Hi, demonominee

Dashboard

NOMINATION FORM

Please complete this form for each person being nominated
*****Important note : Nominee shall be below 40 years old on the closing date of nomination.**

Personal Details

Title

Name of Nominee

My Kad No.

Date of Birth

BEM Registration No.

Registration Category

BEM Approved Discipline

Passport Size Photo

No file chosen

MAIN MENU

- Nominee
- Nominee Personal Details
- Nominee Contact Details
- Basis for Nomination**
- Nominee Acceptance & Declaration

PERSONNEL

- Logout

Nominee could start filling up the forms, specifically *Nominee Personal Details*, *Nominee Contact Details* and *Basis for Nomination*

Dashboard

awards.bem.org.my/index.php/UserNominee/nominee_personal

Incognito

Hi, demonominee

Dashboard

NOMINATION FORM

Please complete this form for each person being nominated
*****Important note : Nominee shall be below 40 years old on the closing date of nomination.**

Personal Details

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No file chosen

DASHBOARD & SUMMARY

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MAIN MENU

- Nominee
 - Nominee Personal Details
 - Nominee Contact Details
- Basis for Nomination
- Nominee Acceptance & Declaration

PERSONNEL

- Logout

Please bear in mind that **Proposer** could also update the content on behalf of **Nominee**

STEP 3:
SUBMISSION

Dashboard x +

awards.bem.org.my/index.php/Menu/declaration

Hi, demonominee

AWARDS NOMINATION

DASHBOARD & SUMMARY

- Dashboard
- Nomination Form

MAIN MENU

- Nominee
- Basis for Nomination
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PERSONNEL

- Logout

ACCEPTANCE AND DECLARATION BY NOMINEE

The submit button will appear after all the checklist have been ticked/fulfilled.

NOMINEE

TITLE

NAME

MYKAD NO.

PE/PEPC REGISTRATION NO. (IF ANY)

I **accept** the nomination and hereby declare that:

- I am a Malaysian citizen
- I am a registered Person with BEM
- I have NO criminal record
- I have NO disciplinary action taken by BEM against me
- I am NOT a bankrupt

In the event **Nominee** has complete the form and wishes to submit, he/she would need to submit the “*Acceptance and Declaration by Nominee*” form

Dashboard

awards.bem.org.my/index.php/Menu/declaration

Incognito

Hi, demonominee

ACCEPTANCE AND DECLARATION BY NOMINEE

The submit button will appear after all the checklist have been ticked/fulfilled.

I, demonominee **accept** the nomination and hereby declare that:

- I am a Malaysian citizen
- I am a registered Person with BEM
- I have NO criminal record
- I have NO disciplinary action taken by BEM against me
- I am NOT a bankrupt

DASHBOARD & SUMMARY

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The **Nominee** would not be able to make any edits **after submissions**.
The system will email the **Proposer** and **Proposer** would have to make the **final submission**.

COMPLETE

NOMINEE'S ROLE IS
COMPLETED ONCE THE
DECLARATION IS SUBMITTED